ABSTRACT OF THE DISCLOSURE

An identification data receiving unit receives identification data of a user sent from a user terminal. An address data extracting unit extracts an address data from a group identification file provided in an address data storing unit, based on the identification data received by the identification data receiving unit. An address output processing unit sends the address data extracted by the address data extracting unit. A change request receiving unit receives a request for changing the identification data of the user sent from the user terminal, and the address data. A change processing unit changes the group identification file provided in the address data storing unit, and the data stored in an address management database.